

meta:edit

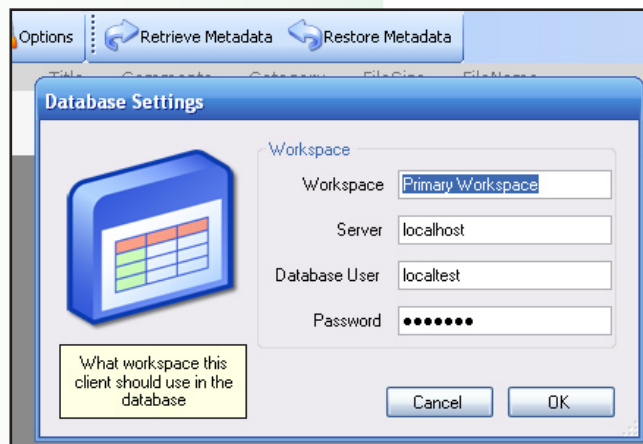
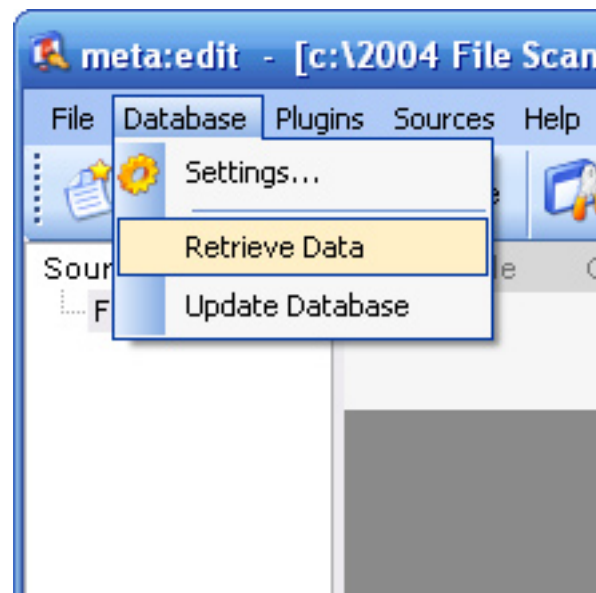
Unifying metadata across your organization

Important electronic documents float around your network — are they accessible?

With meta:edit, you can make these lost files accessible again without spending a fortune on an army of revisers.

Database-backed Metadata Extraction

On most Intranets, individual files are like islands of data. This makes them difficult to index and so hard to find. By aggregating various metadata into a single database, meta:edit makes maintaining your documents far less expensive.

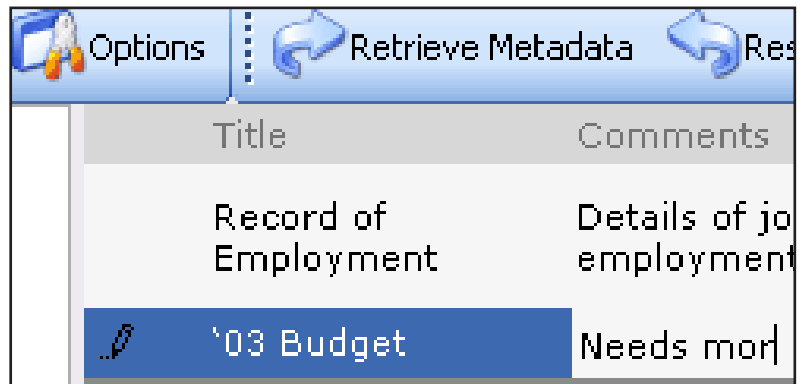


- All popular database back-ends supported out of the box
- Custom modules increase performance for the most common back-ends
- Open schema for your custom applications and reports

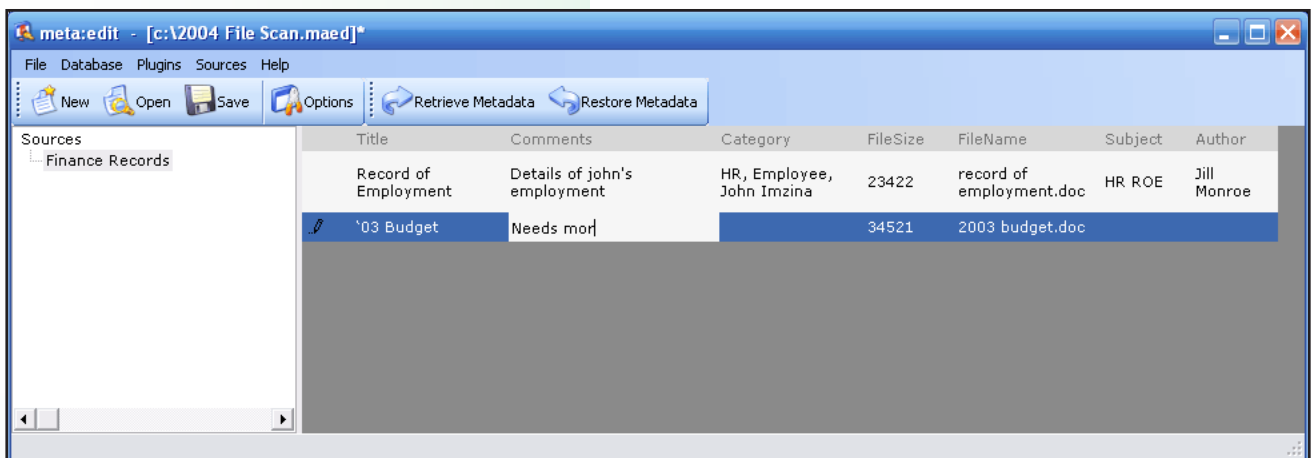
Collaborative Metadata Editing

Once metadata is in the database, your employees can keep it up to date by simply editing the database with either meta:edit or any other 3rd party application. Each document author can log in and update his or her own documents.

For really big document libraries, meta:edit makes it easier for a team to perform and review the edits.



Title	Comments
Record of Employment	Details of job employment
'03 Budget	Needs mor



Title	Comments	Category	FileSize	FileName	Subject	Author
Record of Employment	Details of john's employment	HR, Employee, John Imzina	23422	record of employment.doc	HR ROE	Jill Monroe
'03 Budget	Needs mor		34521	2003 budget.doc		

In-progress editing of data

Restoring Metadata to the Documents

After editing is complete, the freshly edited metadata can be re-applied to your library of documents. This means that other third party tools which depend on document metadata will grant your company a large return on initial investment.

Rich metadata lets you fully exploit the tools you already own.



Document Modules for the Future

Since meta:edit is modular, new document types can be added to the system, ensuring that new formats and versions will not impair your operations.

In addition to new document types, new document source modules can be added. This means there is nowhere your files can hide.



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